



## **FINANCIAL AUDITOR**

**Classification:** Band 2

**Salary:** \$74,300 to \$105,000

**Job Type:** Regular Full-Time

**Location:** Vancouver or Victoria, BC

**An eligibility list may be established for future vacancies.**

### **Do you want to be part of a challenging and rewarding work community?**

The Office of the Auditor General of B.C. (OAG) is an independent office of the legislature that contributes to excellence in effective and accountable government. We offer opportunities for career growth, an excellent compensation package, and flexible working arrangements.

Our office promotes trust, cooperation, and teamwork in a diverse, inclusive, and respectful environment. We are committed to creating and reinforcing diversity, equity, inclusion, and psychological safety - creating a safe environment where everyone feels they belong and are encouraged to bring their whole selves to work. We support each other, celebrate our successes, and encourage a healthy work-life balance for everyone. Our staff events are socially, physically, and emotionally nourishing – with lots of great food – and fun!

Interested in growing your career? We offer support for your professional development and education and reimbursement of your professional dues.

Other benefits include:

- Extended health benefits,
- Policies and benefits to support your personal and family needs,
- Public service pension,
- Life insurance, and
- Confidential employee and family assistance program.

Our downtown Victoria location supports collaboration and includes a gym, indoor bike storage, and decks with views of the beautiful Inner Harbour.

### **About the Role**

Reporting to a manager, the auditor will work as part of a team on financial statement audits and other related work. The results of these audits provide the public and members of the legislative assembly with assurance and accountability information about how well government finances and programs are being administered.

This position works as part of a team or independently, receiving assignments from the manager, and ensuring that assigned audits are conducted in accordance with Canadian Auditing Standards.

Auditors will interact with all levels of staff of the organization being audited. This will primarily consist of communicating with financial and program managers of ministries, Crown corporations and agencies, universities, colleges, school districts, health authorities, community service authorities, hospital societies, and trusts.

In addition to audit responsibilities, auditors contribute to their group on a broader level by demonstrating growth in the office's leadership and technical competencies. Work will also involve coordination and collaboration with other groups within the office.

## **Accountabilities**

- Plan, conduct and report on government financial statement audits in accordance with the office and professional standards, primarily Canadian Auditing Standards (CAS);
- Independently follow an audit workplan to complete assigned tasks within the required timeframes;
- Draft external communication and accountability documents, including engagement letters, planning packages, and audit findings reports;
- Assess risks of material misstatement, plan audit procedures to address risks identified, and conduct planned audit work;
- Conduct interviews with auditees and document their financial statement processes;
  - Document and evaluate the overall control environment (including impact on audit approach);
  - Continuously assess risk, including changes that might require adjustment to the audit plan;
- Assess audit evidence to ensure that it is sufficient and appropriate to support the audit objectives;
- Ensure that all audit findings, exceptions, and proposed adjustments in working papers are adequately documented;
  - Document audit conclusions relevant to audit objectives;
- Add value for auditees by working with audit manager to identify auditee internal control weaknesses and develop recommendations for process improvements;
- Mentor and advise junior team members, including providing on-the-job-training, with the possibility of being responsible for direct supervision of one or more junior staff on an audit; and,
- Remain current with the developments in the accounting and auditing professions, including maintaining a current knowledge of Canadian Generally Accepted Accounting Principles (GAAP) and Generally Accepted Auditing Standards (GAAS).

## **Job Requirements**

### **Education and Experience**

- Membership, or eligibility for membership, in good standing with CPABC.

- Applicants who have attained their CPA designation after 2015 must demonstrate the successful completion of the assurance module.
- Successful applicants with an international accounting designation will be asked to complete the steps necessary in order to obtain a Canadian CPA designation.
- At least two years of related experience conducting financial statement audits, including responsibility for planning, conducting, and reporting audit activities.
  - At least one of the two years related experience must have been within the past three years.

### **Knowledge, Skills and Abilities**

- Current and thorough knowledge of Canadian GAAS and GAAP.
- Ability to be proactive.
- Problem-solving and analytical skills.
- Written and verbal communication skills.
- Ability to work on a team, and independently.
- Ability to continually receive and incorporate feedback to develop skills and professional judgement.

### **Preferences**

- Preference may be given to those with a working knowledge and experience with General Information Technology Controls (GITC) standards.
- Preference may be given to those with a working knowledge and experience with CaseWare audit software.
- Preference may be given to those with a working knowledge and experience with Public Sector Accounting Standards.

### **Conditions**

- Applicants must be willing and able to travel within the province to conduct field work, as needed.
- Must be willing to work additional hours when required to ensure audit remains on schedule, including but not limited to peak season.
- Must be eligible to work in Canada (Permanent Resident or Canadian citizen)
- Successful completion of security screening requirements of the BC Public Service, which may include a criminal records check, and/or Criminal Records Review Act (CRRA) check, and/or enhanced security screening checks as required by the Office of the Auditor General.
- Must be flexible regarding ongoing changes in responsibilities, assignments, and corporate structures.

- Must be willing to work in office based on operational requirements.

Please see the attached job profile for a full description of the accountabilities and required qualifications.

To be considered for this role candidates must submit two things:

1. A resume with the months and years at each position; and,
2. [A completed qualifications matrix.](#)

This **MUST** be sent together as one application to [hr@bcauditor.com](mailto:hr@bcauditor.com). **Your resume and qualifications matrix must include whether or not you are eligible to work in Canada, and whether or not this is temporary.** Failure to provide all the requested documents will result in your application being unsuccessful.

Applications will be accepted until February 5, 2024, at 11:59 p.m.

We encourage candidates of all backgrounds and all abilities to apply. We invite candidates to ask for help if they need accommodations for the job application process.

For more information, please contact [hr@bcauditor.com](mailto:hr@bcauditor.com).